

FY2024 YHDP Renewal Project Funding (HUD NOFO)

Information Session

August 16, 2024

1:00 pm



Presentation Overview

1. Continuum of Care (CoC) Structure and Funding Process
2. FY24 NOFO - 2 year competition
3. YHDP Renewal, Replacement & Reallocation Process
4. Competition Timeline
5. Renewal Application Process & E-Snaps
6. Open time for Q&A



Continuum of Care Structure Overview

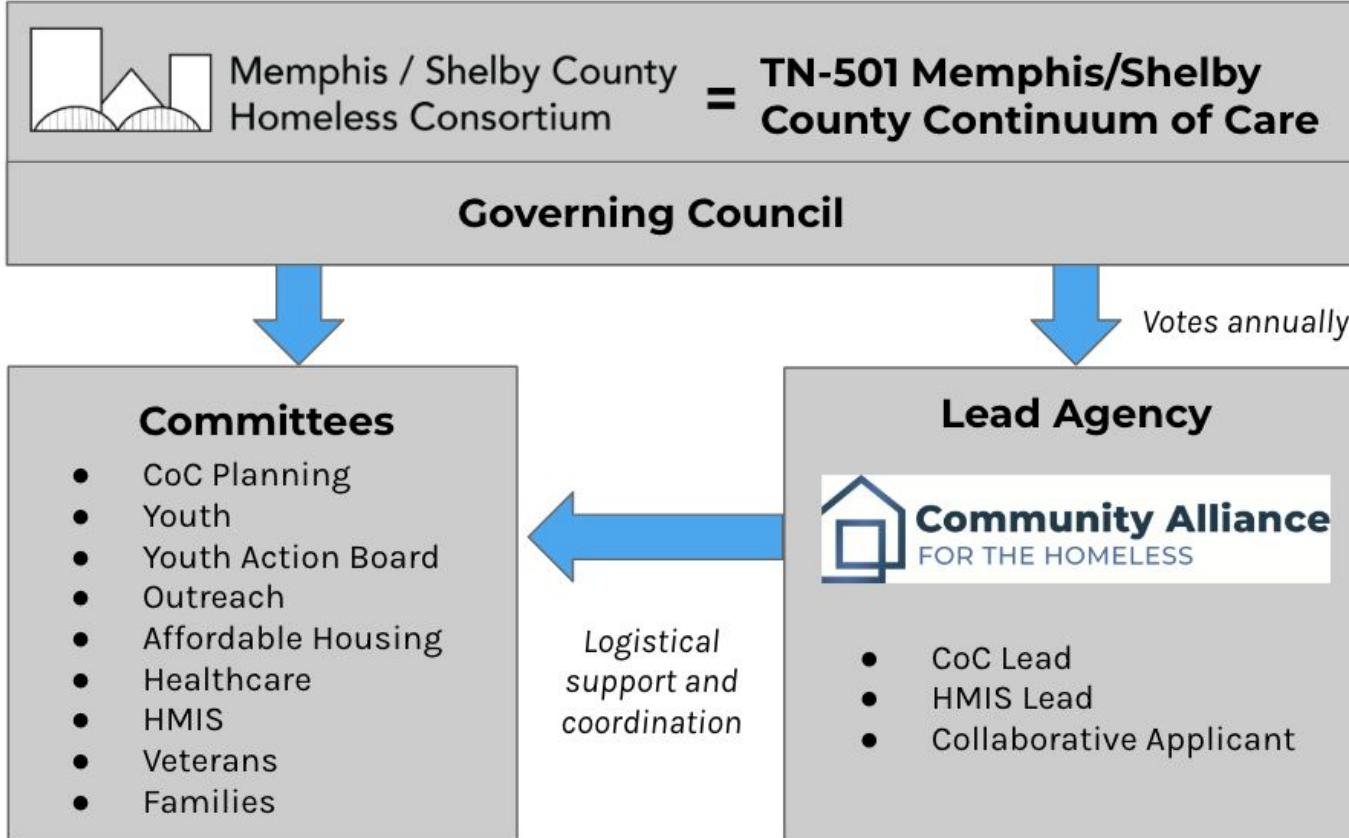


What is the Continuum of Care?

- Developed by HUD in 1994
- Goal: promote coordination of federal homeless assistance programs within communities
- CoC can refer to the planning process, the stakeholders, the geographic area, or the funding itself
- Approximately 400 CoCs in the USA
- Each CoC has a Lead Agency that oversees the following responsibilities:
 - Operating the CoC
 - Coordinated Assessment
 - Written standards for providing assistance
 - Designing/operating Homeless Management Information System (HMIS)
 - Preparing application for CoC Program Funds



Local CoC Governance Structure



Continuum of Care Funding Process



CoC Funding Process



HUD releases CoC Program NOFA (Notice of Funding Availability) for fiscal year and local CoC publishes local timeline and deadlines

Applicants submit new or renewal project applications in e-snaps (HUD's grant application platform)

Community's Rank & Review Committee prioritizes projects based on performance evaluation, strategic resource allocation, and community impact

Prioritization list of new and renewal projects is submitted to HUD alongside community's Consolidated Application

HUD makes all final funding determinations based on project review, community's application score, and project prioritization list

- Largest annual federal funding source for homeless services and programs
- The NOFO is typically released in early summer, submitted late summer, awarded at the first of the year, and projects begin the following spring/summer

CoC Funding Process

- All projects, except YHDP, are competitively reviewed and ranked by a committee formed from the Governing Council of the Memphis/Shelby County Homeless Consortium and community members.
- New and renewal projects are placed on *one* prioritization list and submitted to HUD.
- Our community's total potential funding (PPRN) is pre-determined by HUD each year. Opportunities for new funding include:
 - Reallocation of existing project(s)
 - Bonus awards (if high-scoring consolidated community application)
 - CoC Bonus
 - Domestic Violence Bonus



CoC Funding Process



- Once local Rank and Review is complete, CAFTH submits all projects to HUD with a Collaborative Application. HUD makes the final determination of funding, and there is no guarantee all or any will be funded.
- Funding available **nationally: \$3,500,000,000 (2024)**
- Funding *potentially* available locally:
 - **\$10,561,720** Memphis/Shelby County CoC ARD (2024)
 - **\$1,863,553** YHDP ARD (2024)
 - **\$1,064,960** DV Bonus Maximum (2024)
- **This year's NOFO released a two year application (2024/2025).**

***Changes from
Last Year's NOFO***



2-year NOFO Process Application (FY24 and FY25)



- CoCs are only required to submit one CoC application that will be applicable to the FY24 and FY25 funds.
- For projects awarded FY24 funds - the project may be eligible for FY25 funds using their FY24 application submission and are not required to apply for renewal for FY25 funds
- Projects that will have to apply for FY25 funds:
 - Projects not awarded FY24 funds
 - Any applications for projects created through the reallocation of eligible YHDP renewal grants, including YHDP reallocation

YHDP Renewal, Replacement & Reallocation

- **Renewal** = renewal of original project to same recipient
- **Replacement** = a CoC replaces a YHDP Renewal project to create one or more new YHDP projects that has the same recipient
- **Reallocation** = a CoC is reallocating a YHDP Renewal project to create one or more new projects with a new recipient



Policy Priorities

Your project should be grounded in the following HUD policy priorities:

- Ensuring racial equity
- Building an effective workforce
- Improving assistance to LGBTQ+ individuals
- Including persons with lived experience
- Increasing affordable housing supply
- Ending homelessness for all persons
- Use a housing first approach.
- Reducing unsheltered homelessness
- Improving system performance.
- Partnering with Housing, Health, and Service Agencies.



YHDP Special Activities

Special YHDP Activities

The CoC Program NOFO permits YHDP project applicants to integrate YHDP Special Activities into the project design through the selection of these activities in YHDP Renewal and YHDP Replacement applications.

All YHDP special activities can be found in section III.B.4.b(5) of the NOFO.



YHDP Renewal and Replacement Projects

- YHDP Renewal and YHDP Replacement projects are non-competitive and will not be ranked.
- HUD will select YHDP projects for funding as long as they pass project eligibility and project quality threshold review.
- HUD may require YHDP grant recipients to correct or revise information submitted after the final award announcement, prior to executing the grant agreement.



YHDP Renewal Process



- All applications for YHDP renewal that HUD initially funded in Round 4/5 will be selected for funding.
- Projects must pass project eligibility and project quality threshold review.
- YHDP renewal projects will be reviewed separately from CoC projects.
- NOFO released a 2-year application. This means your project will be renewed for two - 1 year grant terms. FY24 application will also be used for awarding of FY25 funds.
- HUD may require YHDP grant recipients to correct or revise information submitted after the final award announcement, prior to executing the grant agreement.

YHDP Renewal Process

Renewal applications must:

- Be submitted by the same recipient that signed the executed grant agreement for the grant being renewed or subgranted.
- Request the same amount of funding and be for the same program component
- Serve the same subpopulation
 - Youth, age 24 or younger, who qualify as homeless under categories 1, 2, and 4, including unaccompanied, pregnant and parenting youth, where no member of the household is older than 24.



YHDP Renewal Process

YHDP renewal projects must serve youth aged 24 or younger, including unaccompanied and pregnant or parenting youth who:

- Qualify as homeless under paragraphs 1, 2, or 4 of the HUD homeless definition OR section 103(b) of the McKinney-Vento Homeless Assistance Act;
- Have an unsafe primary nighttime residence and no safe alternative to that residence; or
- Qualify as homeless under paragraph (3) of 24 CFR 578.3



YHDP Renewal Process

Renewal applications may include requests to:

- Add eligible activities to a project, including YHDP Special Activities.
 - See FY2024 NOFO Special Activities
- Shift up to 10% of funds from one approved eligible activity to another.



YHDP Replacement Process

- Renewing projects may submit a replacement application to create one or more YHDP Replacement Projects.
- If a renewing YHDP project applicant chooses to significantly modify the current project in a way that does not meet the renewal criteria, it must submit a YHDP replacement project application.

*YHDP Replacement projects cannot request capital costs (i.e. construction, acquisition, or rehabilitation).



YHDP Replacement Process

New YHDP Replacement projects including YHDP Reallocation must serve youth aged 24 or younger, including unaccompanied and pregnant or parenting youth who:

- (a) qualify as homeless under paragraphs (1), (2), or (4) of the homeless definition in 24 CFR 578.3 or Section 103(b) of the McKinney-Vento Homeless Assistance Act;
- (b) have an unsafe primary nighttime residence and no safe alternative to that residence;
- (c) qualify as homeless under paragraph (3) of 24 CFR 578.3 if the CoC is approved to serve persons in paragraph (3).



YHDP Replacement Process



YHDP replacement applications must:

- Be submitted by the same recipient of the YHDP renewal project.
- Be submitted in partnership with CAFTH (Collaborative Applicant).
- Include a letter of support from the Youth Action Board.
- Include the grant number for the project being replaced.
- Show that the proposed replacement project is in line with the coordinated community plan (CCP).

YHDP Reallocation Process

Reallocation Projects are applications to expand YHDP Renewal projects through the reallocation of funds for one or more YHDP renewal projects(s).

- Applications to expand YHDP Renewal projects through the YHDP Replacement process can only be funded with funding reallocated from another YHDP Renewal project
- New YHDP Reallocation projects or projects created through the YHDP Replacement processes must include at least as many housing units and at least as much funding for the combination of Rental Assistance, Operating Costs, and Leasing as the grant being reallocated or replaced unless the YHDP Community demonstrates that a majority of their YHDP funding is being used for the combination of Rental Assistance, Operating Costs, and Leasing.



YHDP Reallocation Process



Project applicants expanding an eligible YHDP Renewal project through the YHDP Replacement process must:

- submit a YHDP Renewal project application and a new YHDP Reallocation project application separately, with the expansion information through the YHDP Replacement process, including the grant number of the YHDP Renewal project being expanded.
- indicate how the expansion project application will expand units, beds, services, persons served, or services provided to existing program participants
- ensure the funding request for the YHDP Reallocation application to expand the YHDP Renewal project is within the funding parameters allowed under the YHDP Reallocation amount available.
- ensure the YHDP Renewal and YHDP Reallocation project applications meet the requirements in sections I.B.3.e and III.B.4.b.(5) of this NOFO

YHDP Replacement Process

HUD will only fund the following YHDP Replacement project activities:

- I. Permanent Housing, including PSH and RRH
- II. Joint TH/RRH
- III. TH or Crisis Residential Transitional Housing
- IV. SSO
- V. SSO-CE
- VI. SSO - Host Home and Kinship Care
- VII. HMIS



***NOFO
Competition
Timeline***



FY2024 CoC Competition Timeline



8/23/24 - Virtual e-snaps information sessions for both New and Renewal Projects

9/4/24- Consumer Surveys for Renewal Projects due to Errin Woods via email (errin@cafth.org) or hand-delivery to CAFTH office on 2670 Union Avenue, Suite 700, Memphis, TN 38112 by 3:00 pm!!

9/13/24 and 9/16/24 - In person E-snaps office hours for new, renewal, and YHDP projects at CAFTH office

9/27/24 - All New and Renewal Project Applications due in e-snaps, by 2:59 pm CT. (Rank and Review Narratives and any supplemental items due via email to stephanie@cafth.org).

10/3/24 - Rank and Review Committee meets for Renewal applications

10/4/24 - Rank and Review Committee meets for New and DV Bonus applications

10/4/24 - Projects notified of ranking or rejection

10/25/24 - Public posting of Consolidated Application Draft and Prioritization List

10/30/24 - Deadline for Public Comments and Submission to HUD.

FY2024 YHDP Competition Timeline



- **8/23/24**- Virtual e-snaps information session for both new and renewal projects at 10 am.
- **9/4/24**- Consumer surveys for renewal projects due by 3:00 pm.
- **9/13/24** (9-12pm) and **9/16/24** (1-4pm) - In person e-snaps office hours for new, renewal, and YHDP projects
- **9/27/24** - All new, renewal, DV, and YHDP project applications are due in e-snaps by **2:59:59pm CT**. Housing First agreement & Coordinated Entry agreement are also due via email to Stephanie@cafth.org.
- **10/4/24** - Projects notified of ranking or rejection
- **10/25/2024**- Public posting of Consolidated Application Draft and Prioritization List.
- **10/30/2024**- Deadline for public comments and submission to HUD.

2-year NOFO Process Application (FY24 and FY25)



- CoCs are only required to submit one CoC application that will be applicable to the FY24 and FY25 funds.
- For projects awarded FY24 funds - the project may be eligible for FY25 funds using their FY24 application submission and are not required to apply for renewal for FY25 funds
- Projects that will have to apply for FY25 funds:
 - Projects not awarded FY24 funds
 - Any applications for projects created through the reallocation of eligible YHDP renewal grants, including YHDP reallocation

YHDP Reallocation

HUD expanded the definition of YHDP Replacement to include YHDP Reallocation.

- HUD is allowing YHDP recipients to reallocate YHDP grants to increase flexibility of the YHDP program.
- In this NOFO, CoCs may now submit applications for YHDP Reallocation Projects:
 - Reallocating YHDP renewal project(s) to create one or more YHDP Reallocation projects with a new recipient, so long as the YHDP renewal project(s) being reallocated have already renewed in a prior CoC Program competition



Project Requirements



Project Requirements per HUD



- All projects must follow **Housing First** principles
 - Evidence-based practice to ending homelessness
 - Housing first, then paired with services
- Must agree to house individuals or families regardless of:
 - Having too little or no income
 - Active or history of substance abuse
 - Having a criminal record
 - History of victimization
- Must agree to **not** terminate individual or family for:
 - Failure to participate in supportive services
 - Failure to participate in a religious activity
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Any other activity not covered in a typical lease agreement

Project Requirements per HUD

All program participants are referred through the CoC's Coordinated Entry System.

The Coordinated Entry System (CES) is a collaborative community response to anyone experiencing homelessness. It provides streamlined and equitable access to housing interventions for people experiencing homelessness in Memphis/Shelby County.

The Coordinated Entry System contains access points for populations, who are assessed and prioritized based on vulnerability and eligibility, then referred to CoC-funded housing programs.

[More on our website here:](https://www.cafth.org/coordinated-entry-system/)

<https://www.cafth.org/coordinated-entry-system/>



Local Rank and Review Process



- The Consortium Bylaws **Section 4: Rank and Review** is currently being updated to reflect accurate information per the 2023 NOFO. Please review this section before submitting your application.
- The TN-501 Rank & Review Committee ranks projects based on:
 - Performance Evaluation (scorecard)
 - Strategic Resource Allocation
 - Community Impact
- Reminder: The Rank & Review Committee makes all final scoring and ranking decisions locally, and HUD makes all final funding decisions.

Scoring Criteria for Renewal Projects



(60%) - Performance and Outcomes (Renewal Scoring Tool)

(15%) - Permanent Housing Outcomes and Retention

(15%) - Maintained or Gained Income

(15%) - Occupancy

(15%) - Cost per unit compared to community average for project type

(40%) - Grant Management

(10%) - Virtual Monitoring Results

(10%) - Prior Year Grant Amount Spent

(10%) - Client Satisfaction

(10%) - Monitoring, application, and APR Timeliness

10 points - *Potential Bonus Points for attending community training sessions (If all YHDP required training sessions were attended by a member of the agency).*

Next Steps

9/4/24 - Consumer Surveys for Renewal Projects due to Natalie Filipowicz via email (natalie@cafth.org) or hand-delivered to CAFTH offices by 3:00 pm. [2024 CoC & YHDP Consumer Survey](#).

9/27/24 - All renewal applications are due in e-snaps by 2:59.59 pm CST! Any supplemental items due via email to stephanie@cafth.org.



***Renewal
Application &
Esnaps***



Threshold Eligibility Criteria



The Applicant must:

- Have an accounting financial management system that satisfies HUD requirements (Ex: Accountant).
- Have **no** outstanding delinquent federal debts.
- Have **no** debarments/suspensions from doing business with federal government.
- Disclose any violations of Federal criminal law potentially affecting Federal award.
- Agree to participate in Coordinated Entry if funded
- Follow a Housing First approach
- Document the required 25% match
- Be a current Memphis/Shelby County Homeless Consortium Member:
<https://www.cafth.org/membership-portal-homepage/>
- Have a current [LiveGive Midsouth profile](#)
- 501(c)3 designation (or be unit of government)
- Complete SAM and UEI Registration: www.sam.gov

Eligible Budget Line Items

- **25% match** of “total” grant amount is required
 - Cash match
 - In-kind match
- Leasing line items do not require match
- Match must be documented with project application
- HUD will not require YHDP Renewal or replacement projects to meet the 25 percent match requirement if the applicant is able to demonstrate it has taken reasonable steps to maximize resources available for youth experiencing. ****This Special Activity must be approved by HUD****
- More info about Matching Requirements in the HUD Virtual Binders:

<https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/match-requirements/>



Esnaps Resources

- Video: Accessing the CoC Program Project Application in e-snaps
 - <https://www.hudexchange.info/resource/6226/video-accessing-the-coc-program-project-application-in-esnaps/>
- E-snaps 201 Toolkit
 - The e-snaps 201 Toolkit helps users navigate e-snaps from login to application submission (New e-snap users should begin with [e-snaps 101](#)).
 - <https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

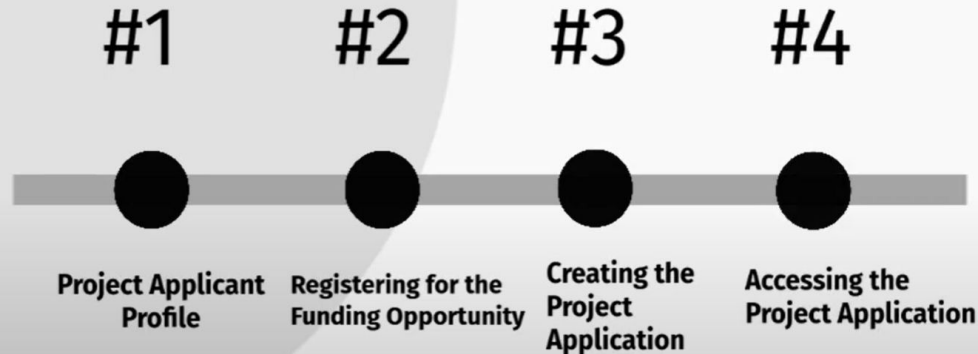


Renewal Application Process



Accessing the Project Application

Steps



Renewal Application Process



Front Office

Front Office Portal

Username:

Password:

Login

Forgot your password?

Create Profile

Contact Us

Welcome to e-snaps

Welcome to **e-snaps!** *E-snaps* is the application and grants management system for the HUD Continuum of Care (CoC) Program. It supports the collaborative application process known as the *E-snaps* competition.

The *e-snaps* system is designed to be used by authorized persons only. If you are an authorized user, please log in by entering a valid user name and password. If you have any difficulty logging in, please contact the System Administrator. You may also use the Links on the left menu to navigate through the system, and access application forms and other information. If you are having difficulty in navigating the system please access the Help instructions in each section.

If you are a new user, and need access to this system on behalf of your Continuum of Care or as a project applicant, you may request a user name through the Registration process.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

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OMB Approval No. 2506-0182 (exp. 01/31/2018)

Public reporting burden for this collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CoC Program Application: OMB Approval No. 2506-0112 (exp. 11/30/2018)

Public reporting burden for this collection of information is estimated to average 190 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The reporting burden for Continuums of Care is estimated to average 204 hours and the reporting burden for applicants is expected to average 30 hours.

Technical Submission: OMB Approval No. 2506-0183 (11/30/2018)

Log in here

If new to e-snaps, create a user profile here

Renewal Application Process




The screenshot shows the 'Front Office' portal interface. On the left is a navigation menu with options: TestUser2, Front Office Portal, Profile, My Account (Change Password), Workspace, Applicants (highlighted), Funding Opportunity Registrations, Projects, Submissions, and Contact Us. The main content area displays a table titled 'Applicants' with the following data:

Children	Registrants	Parent	Open	Applicant Name	Applicant Number	Number of Projects	Last Submission
				test Organization	030700000	0	

Step

Description

1. Select "Applicants" on the left menu bar.
2. Select the "Open Folder" icon  next to the Applicant Name.

Renewal Application Process



The screenshot shows the '6. Submission Summary' screen in the e.Forms application. On the left is a sidebar with a navigation menu. The main area contains a table with columns for 'Complete', 'Page', 'Last Updated', and 'Mandatory'. Below the table are buttons for 'Back', 'Next', 'Export to PDF', and 'Edit'. A message at the bottom states 'This e.Form has been marked as complete'.

Complete	Page	Last Updated	Mandatory
✓	1. Profile Type	05/31/2017	Yes
✓	2. Organization Information	05/31/2017	Yes
✓	3. Contact Information	No Input Required	No
✓	Authorized Representative	05/31/2017	Yes
✓	Alternate Contact	05/31/2017	Yes
✓	4. Address Information	05/31/2017	Yes
---	5. Forms & Attachments	No Input Required	No
✓	5013 Form 2880	05/31/2017	Yes
---	Code of Conduct	No Input Required	No
---	Nonprofit Document	No Input Required	No
---	Survey on EEO	No Input Required	No
---	Other Attachment	No Input Required	No
---	6. Submission Summary	No Input Required	No
---	Other Attachment	No Input Required	No

Step

Description

3. Ensure the information entered in all the Applicant Profile screens is accurate.
4. Select the "Complete" button on the "Submission Summary" screen. Once selected, the "Complete" button changes to an "Edit" button. The form is marked "This e.Form has been marked as complete."

Renewal Application Process



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e Front Office Help Logout

dustinkanecafth

Front Office Portal

Profile

My Account
Change Password

Workspace

Applicants
Funding Opportunity Registrations

Projects

Submissions

Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Registrations

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Register	View	Funding Opportunity Name											Applicants Registered		Start Date		End Date									
		CoC Planning Project Application FY2019											1		Sep 16, 2014		Dec 31, 2021									
		CoC Planning Project Application FY2021											0		Jan 11, 2021		Dec 31, 2025									
		New Project Application FY2021											0		Sep 16, 2020		Dec 31, 2026									
		Renewal Project Application FY2021											0		Jan 11, 2020		Dec 31, 2026									
		UFA Costs Project Application FY2021											0		Jan 11, 2021		Dec 31, 2025									
		YHDP New Project Application FY2019											0		Mar 5, 2020		Dec 31, 2024									
		YHDP Renewal Project Application FY2021											0		Mar 8, 2021		Dec 31, 2026									
		YHDP Replacement Project Application FY2021											0		Mar 8, 2021		Dec 31, 2026									
											1															

Renewal Application Process



The screenshot shows a web browser window with the URL `esnaps.hud.gov/grantium/foProgramList.jsf`. The page header includes the "Front Office" logo and navigation links for "Help" and "Logout".

The main content area displays the following information:

- Applicant: Community Alliance for the Homeless (140768362)**
- Funding Opportunity Details**
 - Funding Opportunity Name:** Renewal Project Application FY2021
 - Start Date:** Jan 11, 2020
 - End Date:** Jan 1, 2027
- Funding Opportunity Registration**
 - Are you sure you wish to register Community Alliance for the Homeless (140768362)?
 - Buttons:

A red arrow points to the "Yes" button in the registration confirmation dialog.

The left sidebar contains the following navigation items:

- dustinkanecaftH
- Front Office Portal
- Profile
- My Account
 - Change Password
- Workspace
 - Applicants
 - Funding Opportunity Registrations
 - Projects
 - Submissions
- Contact Us

Renewal Application Process



The screenshot shows a web browser window with the URL `esnaps.hud.gov/grantium/foRegisteringForm.jsf`. The page header includes the "Front Office" logo and navigation links for "Help" and "Logout".

Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Details

Funding Opportunity Name: Renewal Project Application FY2021
Start Date: Jan 11, 2020
End Date: Jan 1, 2027

Funding Opportunity Registration

Community Alliance for the Homeless (140768362) has been registered.

[Back](#)

A red arrow points to the "Back" button.

Left Sidebar:

- dustinkanecaft
- Front Office Portal
- Profile
- My Account
Change Password
- Workspace
- Applicants
- Funding Opportunity Registrations
- Projects
- Submissions
- Contact Us

Renewal Application Process



← → ↻ esnaps.hud.gov/grantium/foRegisteringForm.jsf ☆ ⚙️ D ⋮

e Front Office Help Logout

dustinkanecafth

Front Office Portal

Profile

My Account
Change Password

Workspace

Applicants
Funding Opportunity Registrations
Projects
Submissions

Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Registrations

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Register	View	Funding Opportunity Name										Applicants Registered	Start Date	End Date												
		CoC Planning Project Application FY2019										1	Sep 16, 2014	Dec 31, 2021												
		CoC Planning Project Application FY2021										0	Jan 11, 2021	Dec 31, 2025												
		New Project Application FY2021										0	Sep 16, 2020	Dec 31, 2026												
		Renewal Project Application FY2021										1	Jan 11, 2020	Dec 31, 2026												
		UFA Costs Project Application FY2021										0	Jan 11, 2021	Dec 31, 2025												
		YHDP New Project Application FY2019										0	Mar 5, 2020	Dec 31, 2024												
		YHDP Renewal Project Application FY2021										0	Mar 8, 2021	Dec 31, 2026												
		YHDP Replacement Project Application FY2021										0	Mar 8, 2021	Dec 31, 2026												
											1															

Renewal Application Process



esnaps.hud.gov/grantium/foProgramList.jsf

Front Office Help Logout

dustinkanecafth

Front Office Portal

Profile

My Account
Change Password

Workspace

Applicants
Funding Opportunity Registrations
Projects
Submissions

Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status: Open Projects

Funding Opportunity Name: All Funding Opportunities

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Edit	Project Name	Project Number	Funding Opportunity Name	Applicant Number	Step Status																					
	CoC Planning	TN0209L4J011200	CoC Planning Project Application FY2012	CoC Planning Project Application FY2012	140768362	In Progress																				
	CoC Planning 2013	TN0225L4J011300	CoC Planning Project Application FY2013	CoC Planning Project Application FY2013	140768362	In Progress																				
	Do Not USE created in error	COC_REG_2011_036532	CoC Registration FY2011	New Project Application FY2012	140768362	In Progress																				
	DV Coordinated Entry System	TN0259L4J011802	New Project Application FY2012	New Project Application FY2016	140768362	In Progress																				
	FY19 TEST New Project App for Website	172159	New Project Application FY2018	New Project Application FY2018	140768362	In Progress																				
	HMIS Consolidated Grant FY2018	TN0025L4J011811	Renewal Project Application FY2018	Renewal Project Application FY2019	140768362	In Progress																				
	HMIS Consolidated Grant FY2019	TN0025L4J011912	Renewal Project Application FY2019	Renewal Project Application FY2013	140768362	In Progress																				
	HMIS Expansion Project	070951	CoC Full Annual Performance Report	Renewal Project Application FY2014	140768362	In Progress																				
	HMIS Expansion Project	CoC_APR_030434	CoC Annual Performance Report	Renewal Project Application FY2015	140768362	In Progress																				
	HMIS Expansion Project	TN0014B4J010800	Exhibit 2 Submission	Renewal Project Application FY2016	140768362	In Progress																				
	HMIS Expansion Project	TN0014B4J010801	Exhibit 2 FY2009	Renewal Project Application FY2017	140768362	In Progress																				
	HMIS Expansion Project	TN0014B4J011002	Exhibit 2 FY2010	Renewal Project Application FY2018	140768362	In Progress																				
	HMIS Expansion Project	TN0014B4J011103	Exhibit 2 FY2011	Renewal Project Application FY2019	140768362	In Progress																				
	HMIS Expansion Renewal 2012	TN0014L4J011204	Renewal Project Application FY2012	Renewal Project Application FY2021	140768362	In Progress																				

Renewal Application Process



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Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status: Open Projects ▾

Funding Opportunity Name: Renewal Project Application FY2021 ▾

All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Edit	Project Name	Project Number	Funding Opportunity Name	Applicant Name	Applicant Number	Step Status
This list contains no items						

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021

*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:**

Import Data From: None

Save Save & Add Another
Save & Back Cancel

Two red arrows are overlaid on the form. One arrow points to the 'Applicant' field, and the other points to the 'Applicant Project Name' input field.

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021

*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:**

Import Data From:

- None
- FY19 TEST New Project App for Website (172159)
- HMIS Consolidated Grant FY2019 (TN0025L4J011912)
- Memphis/Shelby County Coordinated Entry System 2019 (TN0259L4.J011903)**

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021


*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:**

Import Data From:

Save Save & Add Another

Save & Back Cancel



Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Project Details

Applicant Name: Community Alliance for the Homeless

Funding Opportunity Name: Renewal Project Application FY2021



*** Applicant Project Name:** Memphis/Shelby County Coordinated Entry System 2

Import Data From:

Notes:

Save Save & Add Another

Save & Back Back



Renewal Application Process



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- Funding Opportunity Registrations
- Projects**
- Submissions
- Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status: Open Projects ▾

Funding Opportunity Name: Renewal Project Application FY2021 ▾

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Edit	Project Name	Project Number	Funding Opportunity Name	Applicant Name	Applicant Number	Step Status																				
🔍	Memphis/Shelby County Coordinated Entry System 2021	185178	Renewal Project Application FY2021	Community Alliance for the Homeless	140768362	In Progress																				
							1																			



Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Submissions

[Hide Filters] [Clear Filters]

Applicant Project Name: All Projects
Date Submitted: Memphis/Shelby County Coordinated Entry System
Project Status: Memphis/Shelby County Coordinated Entry System 2017
Submission Version: Memphis/Shelby County Coordinated Entry System 2018
Associate Type: Memphis/Shelby County Coordinated Entry System 2019
Memphis/Shelby County Coordinated Entry System 2021
Rapid Rehousing Project
Renewal Project

Actions	Project Name Project Number	Funding Opportunity Name Step Name	Submitted
		TN 501 CoC Planning 2014	
		TN-501 CoC Planning Application 2015	

Three red arrows are overlaid on the screenshot: one points to the 'Submissions' header, another points to the dropdown menu for 'Applicant Project Name', and a third points to the 'Submitted' button in the table.

Renewal Application Process



esnaps.hud.gov/grantium/foSubmissions.jsf

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Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Submissions

[Hide Filters] [Clear Filters]

Applicant Project Name: Memphis/Shelby County Coordinated Entry System 2021

Date Submitted: On [] [23]

Project Status: Open Projects

Submission Version: Latest Version

Associate Type: All

Filter

Actions	Project Name Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted
	Memphis/Shelby County Coordinated Entry System 2021 185178	Renewal Project Application FY2021 Renewal Project Application FY2021	Feb 1, 2020	Dec 31, 2021	Primary Applicant	1	

1

Renewal Application Process



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Renewal Project Application
FY2021

Applicant Name:
Community Alliance for
the Homeless
Applicant Number:
140768362
Project Name:
Memphis/Shelby County
Coordinated Entry System
2021
Project Number:
185178

Renewal Project
Application FY2021

FY2021 Renewal Detailed
Instructions

Before Starting

Part 1 - Forms

1A. SF-424 Application
Type

1B. SF-424 Legal
Applicant

1C. SF-424 Application
Details

1D. SF-424
Congressional District(s)

1E. SF-424
Compliance

1F. SF-424 Declaration

1G. HUD-2880

1H. HUD-50070

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2021 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition. For more information see FY 2021 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2021 CoC Program NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2019 Project Application will be imported into the FY 2021 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. **If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.**
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and


Renewal Application Process



Logout 

1E. SF-424 Compliance

* 19. Is the Application Subject to Review By State Executive Order 12372 Process?

If "YES", enter the date this application was made available to the State for review: 

* 20. Is the Applicant delinquent on any Federal debt?

If "YES," provide an explanation:

Save & Back

Save

Save & Next

Back


Next 

Check Spelling

Note: This formlet contains mandatory fields for which no value has been saved.

1E. SF-424 Compliance

* 19. Is the Application Subject to Review By State Executive Order 12372 Process?

If "YES", enter the date this application was made available to the State for review: 

* 20. Is the Applicant delinquent on any Federal debt?

If "YES," provide an explanation:

Save & Back

Save

Save & Next

Back

Next

Check Spelling

Note: This formlet contains mandatory fields for which no value has been saved.

Renewal Application Process



The “Submission Without Changes” Option:

- First-time renewals do not have this option
- Carefully read the CoC Renewal Project Application Detailed Instructions FY2024 Program Competition for instructions on how to submit your renewal application without changes.
- In this section of the application, **some information can be edited, but other information cannot.**

Renewal Application Process



Parts to update or complete in your renewal:

- Changes from Previous NOFO
- HUD's Homeless Policy Priorities and Program
- Highlights
- Part 1 - Forms (1A - 1K)
- Recipient Performance
- Renewal Grant Consolidation or Renewal Grant Expansion
- Submission Without Changes screen
- 7B - Certification
- Part 6 - Budget
- 6D - Match
- 7A - In-Kind Match MOU Attachment

Renewal Application Process



Additional recommendations:

- Please try to backup your written responses in Microsoft Word to prevent the loss of information. The e-snaps website can crash unexpectedly.
- Upon completion of your application, export a PDF copy of the application and save it for your records. You will also need to email a copy to stephanie@cafth.org.

Eligible Budget Line Items

- **25% match** of “total” grant amount is required
 - Cash match
 - In-kind match
- Leasing line items do not require match
- Match must be documented with project application
- More info about Matching Requirements in the HUD Virtual Binders:

<https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/match-requirements/>



Additional Resources

- 2024 CoC NOFA Local Competition Documents:
<https://www.cafth.org/2024-coc-nofo/>
(recording/slides will be posted here)
- HUD Exchange CoC Resources:
www.hudexchange.info/programs/coc/
- e-snaps toolkits:
<https://www.hudexchange.info/programs/e-snaps/>
- **Renewal project detailed instructions and navigational guides**
(very important!):
<https://www.hud.gov/sites/dfiles/CPD/documents/FY-2024-YHD-P-REN-Application-Detailed-Instructions-8-1-24.pdf>



Thank you for attending!

Please email us if you have any questions:

Stephanie Reyes,

VP of Programs

stephanie@cafth.org

Natalie Filipowicz,

CoC Youth & Special
Populations Admin

natalie@cafth.org



Do's and Don'ts for the FY 2023 CoC Program Competition NOFO

DO

Start with the end in mind. Envision the programs you want funded, the system performance you want to achieve, and the resources you need to realize that vision.

DON'T

Dig into the application before you've had time to prepare.

DO

Reflect on your system and project performance before you get started. Identify the strongest and weakest points in your system, and consider what new or expanded projects would most benefit your system.

DON'T

Assume that what you're doing is working as well as it can.

DO

Review your data to determine which programs have the best outcomes.

DON'T

Plan to apply for funding if you're not sure how well your programs are performing.

DO

Read the NOFO to ensure you fully understand the changes for this year.

DON'T

Presume that things are the same as they were last year.

DO

Closely inspect HUD's priorities for this year's competition. Consider whether you need to reallocate funding from projects that don't align with them to new or expanded ones that are a better fit.

DON'T

Just renew your existing programs and expect that they're aligned with HUD's priorities.

DO

Consult the SYSTEM Series for blog posts, Webinars, resources, and guidance on crafting a competitive application.

DON'T

Panic. The Alliance is here to help!