

**Attendees:** Errin Woods (CAFTH), Katrill Braden (Lebonheur), Natalie Jarvis (CAFTH), Jane Hooks (AHS), Christina Mottley (AOVS), Lawrence Wilson (BHI), JeCarta Suggs (BHI), Aletheia Allen (CCWTN), Valarie Mitchner (FFA), Sherika Barnett (AOVS), Darren S. Bell (AHS), Dana Brooks (SCCS), Taurus Patton (CMI), Angie Galyean (Hope House), Stephanie Reyes (CAFTH), Kelcy Ramirez (CAFTH), Melinda Jones (CMI), Dominique Jones (CMI), Taron Clark (CMI), Porsha Goodman (DoH), Lakeisha Adams (DoH), Miranda Young (MIFA), Toni Johnson (CCWTN), Kimberly Mitchell (CMI)

Errin Woods (CAFTH) opened the meeting @10:04 AM.

Review of the November minutes. Angie Galyean— (HOPE House) approved the motion. The motion was seconded by Sherika Burnett (AOVS).

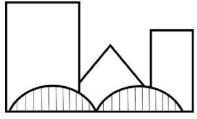
### **New Business**

#### **CoC Networking**

- COC INTERNAL DIRECTORY
  - We spoke about completing the internal directory, if your organization has not completed it yet, please click here: [COC INTERNAL DIRECTORY FORM](#)
- PARTNER SPOTLIGHTS
  - We want to start partner spotlights to highlight the resources and get to know who is in the CoC--its a running list, let me know if you'd like me to add you to it!
- NETWORKING EVENT--MARCH
  - We have a networking event in March, details to come! If you have any ideas on where to host, let [kelcy@cafth.org](mailto:kelcy@cafth.org) know!
- NEW MEMBER PACKET
  - This committee will be creating a packet that will support new members coming into the CoC!
    - If you are interested in being in the new member ad-hoc committee, please let [kelcy@cafth.org](mailto:kelcy@cafth.org) know!

### **MONITORING**

- MONITORING TIMELINE
  - Monitoring will begin in May, and will be tailored to a programs deadline rather than the months of June-July.
  - Here are the monitoring tools
    - PSH:
      - [W](#) Guide for Review of CoC Permanent Supportive Housing Re...
    - RRH
      - [W](#) Guide for Review of CoC Rapid Rehousing Requirements.docx
  - The monitoring tools will be adjusted to our CoC needs.



**Memphis / Shelby County  
Homeless Consortium**

**COC PLANNING COMMITTEE**

**MEETING MINUTES**

Tuesday, January 21, 2025

Location CAFTH In-Person, 10:00 am

- WORKSHOPS IN APRIL
  - CAFTH will also host workshops to facilitate the monitoring process. Topics will cover:
    - Intro to monitoring
    - Finance
    - HMIS Office Hours
    - Housing
- HUD MONITORING TOOL VIDEO
  - We also watched HUD training on Monitoring and Compliance
    - ▶ [FY 2013 CoC Start Up Training: Monitoring and Compliance - 6/26/14](#)

**Announcements / Good News**

**Symposium**

- Symposium is coming up! Get your tickets!

**PIT**

- PIT is tomorrow!

Next CoC Planning Committee Meeting will be held on February 18th, 2025 at 10 AM

Meeting Adjourned @ 10:56 AM